

**Sandusky County Park District  
Board of Park Commissioners Meeting  
August 17<sup>th</sup>, 2022 Regular Meeting  
9:00am at River Cliff Lodge  
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The Board of Park Commissioners met at River Cliff Lodge on August 17<sup>th</sup>, 2022 at 9:00 AM.

**Roll Call**

Commissioner Lawrence called the meeting to order at 9:03 am. Christina Warden conducted the roll call showing Commissioners Fails, Moore, Lawrence were present, and HR Business Manager Christina Warden, Director Andrew Brown was in attendance.

**Recognition of Visitors/Public Participation/Correspondences:** Judge Brad Smith was present at the meeting. Showed Google Business Profile.

**(1)** Motion to accept minutes of the July 20<sup>th</sup>, 2022 Regular Meeting was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

**Finances**

**(2)** A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

**Credit Card Report:** Credit card report was given by Christina Warden and was available at the meeting.

**Departmental Reports**

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

**Unfinished Business**

**Update on Terra Bike Trail Extension Project:** The Terra State portion of the project is mostly complete. Our goal was to have work in the area of the college complete before classes start, which was accomplished. Work will continue towards Napoleon Road and Brush Street. Work is well underway, and so far, we haven't run into any major issues. I'll have some pictures for the board to view at the meeting.

**Magsig Property:** Attached is a finalized lease with the Park District of Ottawa County which has been approved by Park District Attorney Ladd Beck However, Attorney Beck recommended that we receive the verbal approval from the Magsig family before executing the lease. Director Brown will work with the Park District of Ottawa County to obtain approval.

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**(3) Motion Controls Robotics Lease Amendment for Mosser Park, Walter Avenue:** The attached lease is an updated version of our current lease with Motion Control Robotics for the use of the Mosser Park Property on Walter Avenue at the North Coast Inland Trail. Motion Controls would like to expand their current building onto the property that we lease. There will be little to no impact on the park and how it operates. The land where we would be relinquishing the lease is just mowed area that is not utilized by the Park District or it's users. A motion to authorize the Director to execute the lease was made by Mr. Moore seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

**New Business**

**(4) Resolution 2022-27: Declaring Surplus Equipment:** The items listed in the attached resolution are no longer useful to the district. This resolution declares the items surplus and authorizes disposal of the items. Such declaration and disposal comply with the State of Ohio's laws and Park District policies. A motion to approve Resolution 2022-27 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

**(5) Resolution 2022-28: Purchase of Mower:** Authorizing the purchase of one (1) front deck commercial mower which was included in the 2022 Appropriation Budget. Jeff Miller has been working with local suppliers to identify suitable equipment that is included in state or national purchasing contracts. A motion to approve Resolution 2022-28 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

**(6) Resolution 2022-29: Authorizing M&B Asphalt Co to Pave a Portion of River Cliff Park Drive:** This resolution authorizes the Director to execute the attached proposal from M&B Asphalt for the amount over and above the available amount in the ODOT MetroParks Fund to pave the drive at River Cliff Park. A motion to approve Resolution 2022-29 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

**Board Initiated Business:** Mosser is doing a 75<sup>th</sup> anniversary project – Update on Wolf Creek

**(7) Adjournment:** Next regular meeting is scheduled will need to be Wednesday, September 21<sup>st</sup>, 2022 at 9:00 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

With no further business, the Board adjourned at 10:02 am.

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**Board of Park Commissioners**

Bradford Lawrence  
Bradford J. Lawrence

Absent  
James B. Fails

George B. Moore  
George B. Moore

Andrew Brown  
Andrew Brown, Director/Secretary

9/21/2022  
Date